

LiveBreck Property Management

Processes and procedures during COVID-19

Cleaning/Disinfecting

Deep cleans are performed during both shoulder seasons (Spring and Fall)

Carpets have been cleaned with an COVID-19 killing agent during shoulder seasons (Spring and Fall)

Board games, books, throw blankets, decorative pillows, and any other unnecessary items have been temporarily stored

We are providing extra cleaning supplies, hand sanitizer, and sanitizing wipes across all rentals and are encouraging guests to sanitize as they would in their own home

Cleaning crews have been retrained on scaled up cleaning/disinfecting processes and will be provided check lists to follow

All coverlets, pillow shams, decorative pillows, and any unnecessary items have been temporarily removed from our bedding systems. Beds are dressed in mattress protectors, mattress pads, sheets, pillows with protectors and cases, a duvet, and a duvet cover only

All bedding is laundered in between each rental using disinfecting detergents/bleach in a high temperature setting

All high traffic areas including door knobs, remote controls, cabinet handles, light switches, appliances, electronics, bathroom amenities, pack and plays, laundry baskets, etc have been sanitized and disinfected before and after each rental

Cleaning crews are followed by an in-depth inspection and sanitizing protocol. A second team has done a second round of disinfecting on all properties after cleaning and inspection has been completed.

Additional steps we are taking:

Recommend that families or families travelling together travel with their close circles

Extending the turn-around time to allow for additional time for our housekeeping teams to complete a thorough cleaning

No contact check in procedures

We have provided written signage in each home outlining the public space rules/guidelines, town of Breckenridge guidelines, and general practices in and around Breckenridge during COVID-19 period.

We are activities which involve social distancing such as hiking/biking/skiing by providing information on activities that promote safe behavior during this time

We have printed and posted our cleaning procedures and CDC guidelines in each home and encourage guests to follow these cleaning guidelines while staying in the home

Recommended cleaning checklist and guidelines from industry professionals

In addition to regular cleaning checklists we will be following recommendations from industry leaders on how to move forward with cleaning/disinfecting during COVID-19. Here are some of guidelines we will follow when cleaning in between guests.

1. Wear disposable gear while you clean. Personal protective items like gloves, gowns, and face masks or cloth facial coverings can provide additional protection. Make sure to throw gloves out after each cleaning and then immediately wash your hands.

2. Ventilate rooms before you clean. Allow fresh air to circulate for at least 20 minutes. If possible, leave all windows open during the entire cleaning process.

3. Wash your hands thoroughly before and after each cleaning. Use soap and water, and wash for at least 20 seconds. If that's not possible, use a hand sanitizer with at least 60% alcohol. Learn more about [proper hand washing](#)

4. Clean, then disinfect. Use detergent or soap and water to remove dirt, grease, dust, and germs. Once the surface is clean, spray with a disinfectant. Let it stand for a few minutes, then wipe—and if you're not using paper towels or disposable wipes, it's best to use a new cleaning cloth for each guest.

5. Avoid touching your face while cleaning. To prevent the spread of germs, the CDC recommends not touching your face, nose, and eyes with unwashed hands—so pay extra attention when cleaning.

6. Use the right disinfectant. Most common household disinfectants [registered by the Environmental Protection Agency](#), as well as [cleaning solutions](#) with diluted household bleach or at least 70% alcohol, are believed to be effective against the coronavirus. Pay special attention to frequently touched surfaces, like light switches, doorknobs, remote controls, and faucet handles. (See our full list of surfaces to disinfect at the bottom of the page.)

7. Don't forget about sofas, rugs, drapes, and other soft, porous surfaces. Carefully remove any visible dirt or grime, then clean with the appropriate cleaners indicated for use on these surfaces. If possible, machine-wash items according to the manufacturer's instructions.

8. Wash all linens at the highest heat setting recommended by the manufacturer. That includes bed sheets, mattress covers, hand and bath towels, kitchen towels, and blankets. Remember to wear gloves when handling dirty laundry, and take care to avoid shaking laundry, which could increase the spread of germs.

9. Clean and disinfect laundry baskets and hampers. If possible, consider using a liner that is either disposable or that you can throw into the washing machine.

10. Empty the vacuum cleaner after every cleaning. You should wipe down the vacuum cleaner with disinfectant, along with appliances like your dishwasher and washing machine.

11. While restocking your supplies, take a moment to check expiration dates. And remember to never mix household bleach with ammonia or any other cleaning solution that can release toxic gases that are dangerous to inhale.

12. Line trash cans. Placing bags into trash bins will make it easier to dispose of tissues and other waste.

13. Safely remove any cleaning gear. When you're done cleaning, immediately remove any protective outerwear like gowns, gloves, or masks, and dispose of them or wash accordingly. Remember to wash your hands for at least 20 seconds afterwards.

Checklist of items to clean and disinfect

General:

- Doorknobs
- Air vents
- Surfaces
- Light switches
- Remote controls
- Tables
- Fan and lamp chains
- Window sills and window handles
- Thermostats
- Keys
- Hairdryers
- Railings
- Ironing boards and irons
- Garbage and recycling bins

Kitchen:

- Sinks
- Cabinet handles and pulls
- Appliances: oven, toaster, pressure cooker, coffee maker, etc.
- Condiments: oil, salt and pepper shakers, commonly used spices and containers, etc.
- Kitchenware that isn't dishwasher safe: ceramic bowls, kids' plasticware, etc.
- Hard-backed chairs

Bathroom:

- Sinks
- Toilets
- Faucet handles
- Showers and tubs
- Shower curtains and doors

- Shampoo, conditioner, body wash, and soap dispensers

Bedroom

- Hangers and luggage racks
- Nightstands

Cleaning appliances:

- Dishwashers
- Vacuum cleaners
- Washer/dryer units

Kids' items:

- Toys
- Portable cribs and playpens
- High chairs

Other amenities such as the below items are to be temporarily stored away in all of our properties:

- Sleds
- Games
- Books